



### **ENTRY/EXIT TIMINGS**

- On entry into the Library Students should enter their information in Register
- Library Hours: The library will kept open during the academic terms from 8.40 am to 5.30 pm.

### **BORROWING PROCEDURE:**

- A borrower's card & Identity card will be issued to all the Bonafide students of college. Books will be issued for a period of fifteen days. Certain categories of materials are not issued outside the library. These include the textbooks with less than two copies, rare books, reference books and periodicals.
- Borrower's card is not transferable; students are responsible for the books issued against the lost borrower's card.
- Books kept by the readers beyond the specified duration, extract a fine of Rs.5 per book per day.
- Borrowers must satisfy themselves about the physical conditions of books before borrowing.
- Borrowers should not be lend the books to others.
- Books issued for reference in the Library must be returned before leaving the library.

### **FINE:**

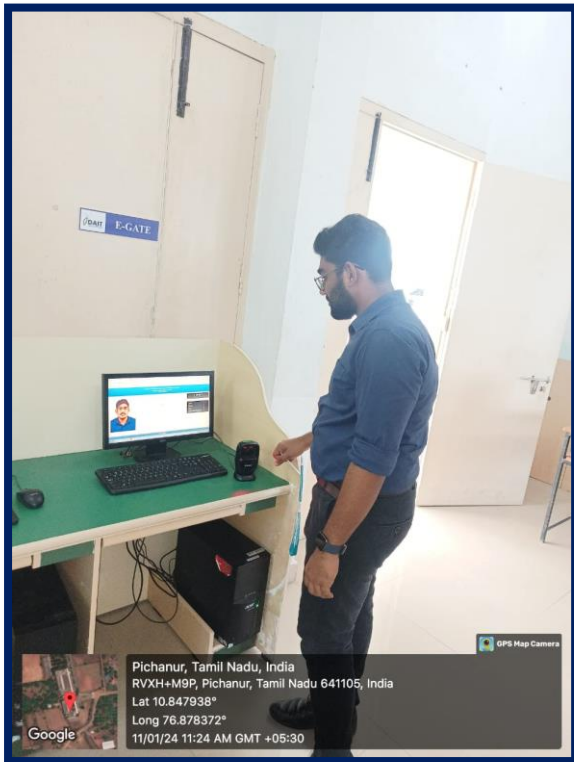
- If the book issued for reference is not returned to the issue counter before leaving the library an overdue charge of 5.00 rupees per volume per day shall be levied.
- Recent News Papers, Periodicals and magazines will not be issued for home reading.
- Dictionaries, Reference and Rare Books should be referred in the library only; they will not be allowed to be taken out- side the library.
- At the end of the academic year on [after the examinations] whichever is earlier, student is required to return all the books

#### 4.2.1 LIBRARY AS A LEARNING RESOURCES



AREA	4844 sq.ft	
WORKING HOURS	8:40am to 5:30pm	
CIRCULATION HOURS	8:40am to 5:30pm	
SEATING CAPACITY	48	
COLLECTIONS	BOOKS 9195	TITLES 2218
JOURNALS	36	
NO OF DEPARTMENT LIBRARIES	05	

# LIBRARY SERVICES



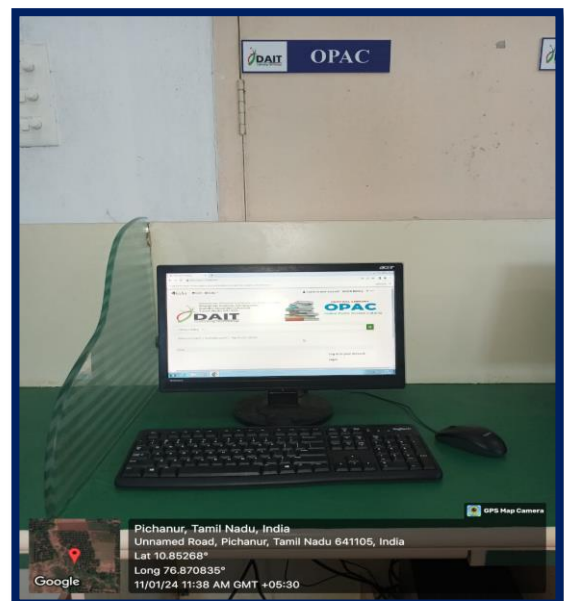
**E-GATE**



**CIRCULATION SECTION**

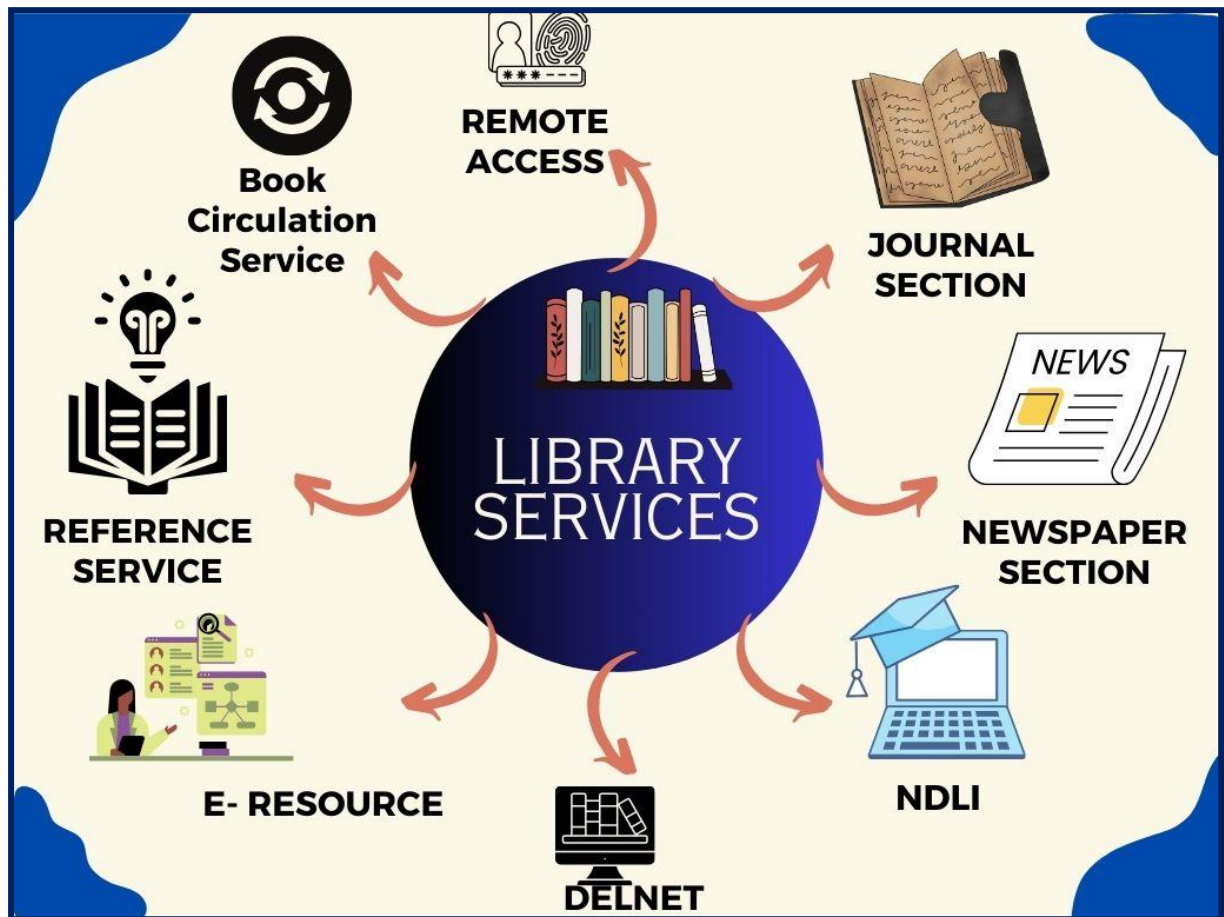


**DIGITAL LIBRARY**



**OPAC SOFTWARE**

## LIBRARY SERVICES



- Library Wi-Fi is connected through campus internet for user access

<b>USER ID</b>	DAIT-S&H
<b>PASSWORD</b>	cmc@DAIT



This is to certify that as per the following details, Library is automated using the Koha open-source library system.(Version 22.11.10.000) Koha is a fully featured, scalable library management system. Koha is the first free software library automation package. In use worldwide, its development is steered by a growing community of users collaborating to achieve their technology goals. Koha's feature set continues to evolve and expand to meet the needs of its user base.

- A full-featured modern integrated library system (ILS).
- Linux, Unix, Windows and MacOS platforms.
- Web Based. We can fully integrate it into your website.
- Full MARC21 and UNIMARC support for professional cataloging.
- Use as a document manager or digital library.
- Manage online and offline resources with the same tool.
- E-mail and/or txt patrons over dues message and other notices.
- Print your own barcodes.
- Full catalog, circulation and acquisitions system for library stock management.
- Web-based OPAC system (allows the public to search the catalog in the library and at home).
- Simple, clear search interface for all users
- Multilingual and multi-user support

Name of ILMS	KOHA
Nature of automation (Fully or Partially)	Fully
Version	22.11.10.000
Year of Automation	2023