

Minutes of IQAC Meeting

Platform: IQAC CELL




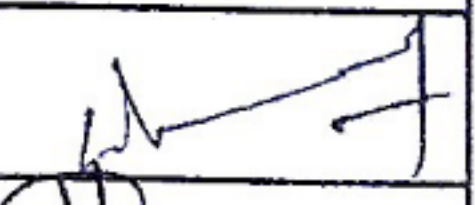

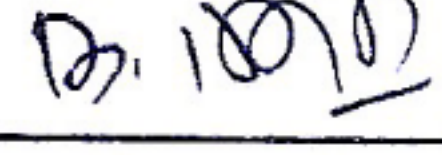

Date: 25.03.2024

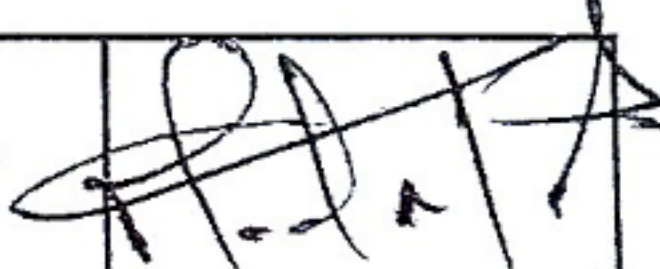

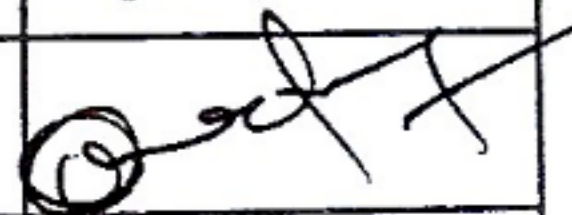





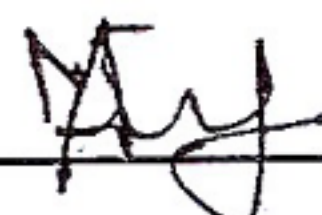
Time: 02.00 pm

Agenda of the meeting:

1. Ratification of the previous minutes
2. Quality Assurance Initiatives of the Institution
3. Naan Mudhalvan Course Completion
4. CO & PO attainments
5. Strategic Plan and its Achievement of Targets
6. Students Activities
7. Academic Audit
8. Institute Certification
9. Any other matter with the permission of the chair.

Members Present:

SL. NO.	NAME	EXPERTISE	ROLE In IQAC	Signature
1	Dr. K. G. PARTHIBAN	The Principal	Chairman	
2	MR. A. THAMEEZ AHAMED	Chief Executive Officer	Management	
3	Dr. J. SATISH KUMAR	Mathematics ASP/ S&H	Director/ IQAC	
4	Dr. C. SELVAMURUGAN	HoD/ ASP/FT	Member – Senior Teacher	
5	Dr. N. APARNA	HoD/ ASP/ BME	Member – Senior Teacher	
6	Dr. B. NATHAN	HoD/ Prof. / CSE	Member – Senior Teacher	
7	Dr. V. SENTHILKUMAR	HoD/ Prof. / S & H	Member – Senior Teacher	

8	Mr. A. MOHAMED NOORDEEN	AP/ AI & DS	Member – Teacher	
9	Mr. R. CHANDRA PRAKASH	AP/ R & A	Member – Teacher	
10	Mr. C. KARTHICK	AP/ BME	Member – Administrative	
11	Mr. M. FADULU MOHAMED	Public Relations Officer	Member – Administrative	
12	Mr. SUNDARAMOORTHY	CEO & Director/ SunShiv Electronics	Member – Industrialist	
13	Mr. A. SIVABALAN	Vice President/ Hanodale Solutions	Member – Employer	
14	Mr. P. MARUTHASALAM	President/ Pichanur Panchayat	Member – Local Society	
15	Mr. M. YOUNUS MOHAMED	Associate Consultant/ Infosys	Member – Alumni	
16	Mr. S. MOHAMMED YASER	IV/ ECE	Member – Student	

Points Discussed

Agenda No. 1: Ratification of the Previous Minutes

Resolution: The minutes of the previous meeting were ratified by the IQAC. The cell also reviewed the Action Taken Report and approved the same.

Agenda No. 2: Quality Assurance Initiatives of the Institution – NAAC Accreditation

Resolution: It is noted that the NAAC working committee is reconstituted and the coordinators are requested to swift the collection and completion of all the data from the Departments and proceed with the activities as per the Action Plan.

Agenda No. 3: Naan Mudhalvan Course Completion.

The importance of the free skill development training and completion and its vital role of academic were discussed by the team of IQAC members.

Resolution: The Head of the IQAC addressed the aim of the reduction of unemployment and increase the employment opportunities of youth.

Agenda No.4: Review of Attainment Analysis of COs of Even Semester courses of 2022-2023.

(a) Consolidated Attainment Analysis of COs of Even Semester courses of 2022-2023

Resolution: The attainment of COs for even semester courses of the academic year 2022-2023 was reviewed. The following consolidated suggestions for all programs for the improvement in CO attainment of current batches were reviewed.

- Students should be encouraged to use research methodologies and software analytic tools to investigate and analyze complex engineering problems.

(b) Consolidated Attainment Analysis of POs and PSOs of 2017-2021 Batch

Resolution:

- The attainment of POs and PSOs of the Academic Year 2022-2021 were reviewed. The following consolidated suggestions for all programs for the improvement in POs and PSOs of all programs.
- To improve the design ability of the student, the students must be trained to analyze and evaluate all alternate solutions and make proper judgment of the best solution.

Agenda No. 5: Strategic Plan and its Achievement of Targets

Resolution: The IQAC appreciated the efforts taken to achieve the targets for the Academic Year 2022-2023. The IQAC reviewed the targets for the Academic Year 2023-2024 and approved the same.

Agenda No.6: Students Activities & Achievement

Resolution: The achievements of students in Co-curricular and Extra-curricular activities for the Academic year 2022-2023 were noted and 2023-2024 is initiated by IQAC.

Agenda No. 7: Academic Audit

Resolution: It was decided to conduct an Academic audit at the end of the semester

Agenda No.8: Institute Certification

Resolution: Chairperson explained the importance of Institute Certification and allotted the coordinator for Institute Innovation Council. It was suggested to conduct more programs for the development of the Institution.

Agenda No. 9: Any other matter with the permission of the chair

Resolution: Principal insisted the Heads and Teaching faculties to take classes effectively in online mode if needed.


Head-IQAC


Chairperson

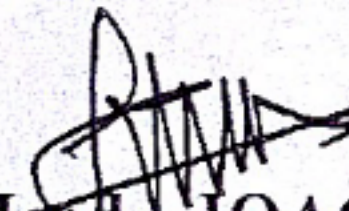
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6. The Director
7. The CEO
8. The Principal
9. The Members of IQAC
10. Heads of all Departments

ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING**Academic Year 2023-2024**

Action Taken Report on the decision of the IQAC meeting was held on 25.03.2024 during the academic year 2023-2024. To implement the decision of the IQAC meeting the following actions were taken:

Plan of Action	Action Taken
Consolidated attainment Analysis of POs and PCOs of 2022-2023 Batch	Based on the suggestion given by the members, the Departments are requested to train the students in analytical skills by evaluating for the problems and make proper judgment to find the best solutions
Institution's Innovation Council	IIC Coordinator was asked to organize various program for Students and Faculty members


Head - IQAC
Chairperson