

# QUALITY POLICY

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The Internal Quality Assurance Cell (IQAC) is fully operational in order to maintain the institution's high standards and continuously enhance quality. IQAC will act as a catalyst for the institution's performance improvement and help with the internalization of quality. Each year, the IQAC will provide self-reviewed progress reports to NAAC in the form of quality assurance reports. In addition to raising internal knowledge of quality-related concerns, IQAC will establish the validity of the external quality assessment.

The College honors the integrity, autonomy, and individuality of its stakeholders in its written mission statement and set of goals.

### QUALITY ASSURANCE POLICY AND PROCEDURES:

- To ensure the caliber and standards of its programs and awards, the College has established a policy and related procedures.
- The College formally dedicates itself to fostering a culture that values excellence and quality control in the work product. The college creates and puts into action a plan for the ongoing improvement of quality in order to accomplish this.
- The strategy, policy, and processes are open to the public and have an official standing. Students and other interested parties have a part in the procedures.

### APPROVAL, MONITORING AND PERIODIC REVIEW OF PROGRAMMES AND AWARDS:

- The College has formal mechanisms for the approval, periodic review and monitoring of their programs and awards.
- Students are assessed using published criteria, regulations and procedures, which are applied consistently.

### QUALITY ASSURANCE OF TEACHING STAFF:

- The College assures that the teaching staff members are qualified and competent to do so. They are available to those undertaking external reviews and commented upon in reports.

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## LEARNING RESOURCES AND STUDENT SUPPORT:

- College ensures that the resources available for the support of student learning are adequate and appropriate for each program offered.
- The College would assure the Training and development on 'quality' as well as other functional competencies of academic and non-academic staff which are crucial to continuous improvement and development of a 'Culture of Quality'

## INFORMATION SYSTEMS:

- College ensures that it collects analyses and uses relevant information for the effective management of their programs of study and other activities.
- The IQAC carries out its evaluations in relation to the institution's own self-assessment and to external reference points. The College evinces independent, impartial, rigorous, thorough, fair and consistent decision-making. The College makes consistent decisions, even if the judgments are formed by different groups, panels, teams or committees.
- The college has clear documentation concerning the self-evaluation and the external evaluation. The documentation concerning the self-evaluation the purposes, procedures and expectations of content in connection with the self-evaluation process. The documentation will distinguish clearly between recommendations and requirements. The documentation for external evaluation sets out the matters covered such as the standards used the decision criteria, the assessment methods, the reporting format etc. If the external evaluation leads to accreditation, the accreditation framework and standards are public and the criteria for accreditation clearly formulated.
- The college would take adequate and accessible resources, both human and financial, to be able to organize and run the process of external evaluation, in an effective and efficient manner in accordance with the mission statement.
- External quality assurance is a major activity of the college and that there exists a systematic approach to achieve the mission or objectives.

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- Periodic reviews: External quality assurance of the college and /or programs would be undertaken on a cyclical basis. The length of the cycle and the review procedures to be used would be clearly defined and published in advance.
- Follow-up procedures: Quality assurance processes which contain recommendations for action or which require a subsequent action plan will have a predetermined follow-up procedure which is implemented consistently.