

# MENTORING POLICY

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### INTRODUCTION

Mentoring provides students with comprehensive guidance and support. The goal is to provide a trustworthy and inclusive support system that encourages students to excel in both academic and non-academic areas.

### OBJECTIVES

- To provide a support system for mentees during critical stages of their academic, professional, and intellectual development.
- To provide emotional support for students.
- To help students develop life skills through value-based education and service-oriented programmes.
- To help teachers better grasp student opinions and attitudes.

### ROLE OF MENTORS

- Mentors must meet with their mentees on a regular basis.
- Mentors should keep a record of their mentorship and follow up. IQAC provides mentors with a printed registration book to record mentoring details.
- All meetings between mentor and mentee will be strictly confidential.
- Mentors provide information and advice to mentees, encouraging them to make informed decisions and set goals based on their progress.
- Mentors assist students in navigating college and society, ensuring a smooth transition into adulthood.
- Mentors should motivate, boost mentees' confidence, encourage innovation, acknowledge accomplishments and guide them towards independence.
- Mentors should show mentees self-esteem and admiration.
- Mentors will counsel academically underachieving kids and play a crucial role in assisting troublesome students with academic, extracurricular, and personal issues.
- Teachers should assess these reports on a regular basis, and their success should be monitored by a committee including the Principal, Academic Deans and the IQAC.

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## ROLE OF MENTEE

- Each mentee is expected to attend his or her sessions with the mentor on a consistent and timely basis.
- The mentee and mentor should set clear objectives and work diligently to attain them.
- Mentees must fully cooperate with the Mentoring Programme procedure, anticipating self-growth and advancement.